



MONTHLY

- Replace furnace filter, this will help to regulate the temperature in your home as well as prolong the life of your furnace.
- Check the water softener and replenish salt if needed.
- Clean faucet aerators and shower heads to remove mineral deposits.
- Inspect tub and sink drains for debris; unclog.
- Test smoke alarms, carbon monoxide detectors, fire extinguishers, and all ground-fault circuit interrupters.
- Vacuum HVAC registers.
- Check that eaves and outdoor air vents are not blocked.
- Flush out hot water from the water heater to remove accumulated sediment.
- Clean the garbage disposal by grinding ice cubes, then flushing with hot water and baking soda.

SPRING

- Inspect roofing for missing, loose, or damaged shingles and leaks.
- Clean window and door screens.
- Polish wood furniture, and dust light fixtures.
- Refinish the deck.
- Power-wash windows and siding.
- Remove leaves and debris from gutters and downspouts.
- Replace the batteries in smoke and carbon monoxide detectors.
- Have a professional inspect and pump the septic tank.
- Inspect sink, shower, and bath caulking for deterioration.
- Vacuum lint from dryer vent.
- Inspect chimney for damage.
- Repair or replace caulking and weather stripping around windows, doors, and mechanicals.
- Remove insulation from outdoor faucets and check sprinkler heads.
- Have air-conditioning system serviced.
- Drain or flush water heater.
- Fertilize your lawn.

SUMMER

- Oil garage-door opener and chain, garage door, and all door hinges.
- Remove lint from inside and outside washer hoses and dryer vents.
- Clean kitchen exhaust fan filter.
- Clean refrigerator and freezer coils and empty and clean drip trays.
- Check dishwasher for leaks.
- Check around kitchen and bathroom cabinets and around toilets for leaks.
- Replace interior and exterior faucet and shower head washers if needed.
- Seal tile grout.
- Prune trees and shrubs.

FALL

- Rake leaves and aerate the lawn.
- Have HVAC system inspected by a professional.
- Check fireplace for damage or hazards, and clean fireplace flues.
- Seal cracks and gaps in windows and doors with caulk or weather stripping; replace if necessary.
- Touch up exterior siding and trim with paint.
- Inspect roofing for missing, loose, or damaged shingles and leaks.
- Power-wash windows and siding.
- Repair window screens
- Remove leaves and debris from gutters and downspouts.
- Mend cracks and gaps in the driveway and walkway.
- Drain and winterize exterior plumbing.
- Have fireplace professionally inspected.
- Tune up major home appliances before the holidays.
- Repair or replace siding.
- Replace the batteries in smoke and carbon monoxide detectors.
- Clean the carpets.
- Clean window and door screens.
- Vacuum lint from dryer vent.
- Inspect exterior door hardware; fix squeaky handles and loose locks.
- Check for frayed cords and wires.
- Drain and store hoses, and drain in-ground sprinkler systems.
- Wrap insulation around outdoor faucets and pipes in unheated garages.
- Check water heater for leaks.

WINTER

- Cover your air-conditioning unit.
- Check basement for leaks during thaws.
- Inspect the roof, gutters, and downspouts for damage after storms.
- Vacuum refrigerator and freezer coils and empty and clean drip trays.
- Clean drains in sinks, tubs, showers, and dishwashers.